

## Reference Management for Systematic Reviews

### Workshop Materials Inventory and Notes

#### *Import Filters:*

##### **Ovidweb customized MF.cap**

- used to import citations downloaded from any database searched via the OVID interface
- citations should be exported from OVID in Reprint/Medlars format
- Save this exported file using an acronym to identify the topic the results relate to, the database they came from, and the number of results. For our Diabetes example, Medline results downloaded on June 6,2011 might be called: DM ML 06-2011 (132).txt
- Include the Search History when you download the results; this way you will be certain about the search strategy used to identify these results. This search strategy should be copied into an Appendix of your Cochrane Review showing the number of results, etc.

##### **CochWiley SR Customized MF.cap**

- Use to import Systematic Review records downloaded from the Cochrane Library
- I have customized this filter to ensure that the journal name: Cochrane Database of Systematic Reviews appears in the journal field. If the generic Cochrane Wiley filter from Reference Manager is used, the title of the review is inserted in the journal field.

##### **CochWiley Trials Customized MF.cap**

- Use to import Trial records from the Cochrane Register of Controlled Studies

##### **RIS\_ID.cap**

- Use to import citations in RIS--sometimes called Reference Manger—format. Some databases like Ebsco CINAHL export data in RIS format.

#### *Sharing Data Between Databases (e.g. RefMan and EndNote, or others)*

- RIS format is an EXPORT option in Reference Manager and EndNote. The RIS format allows interchange of data between different bibliographic management software, e.g. both Reference Manager and EndNote users can import RIS formatted citations.
- In Reference Manager go to File→Export→RIS

#### *Converting Ref Manager Databases to EndNote*

- See: *RefMan to EndNote with RefID.pdf*

#### **Exporting Search Results from Ref Manager into Excel Spreadsheet**

- See: *Export RefMan to Excel.pdf*
- Note, this process uses an Output Style; the filter is in the Output Style Folder

## RefManager Template Database

- A customized database has been provided for convenience and to illustrate the way a default RefManager Database can be modified to suit your needs.

## Creating a New Reference Manager Database

- If you like the Template Database you can base all subsequent databases on this Template. Using an existing database means that it will not be necessary to customize the fields in each new database you create.
- See: *Create New RefMan DB.pdf*

## Copying a Reference Manager Database

- Once you have created and populated a database for a project, you may want to share it with colleagues/co-authors.
- Select and Right click both files associated with your database, e.g. the RMD and RMX files and choose COPY, then paste; two files will now appear with copy at the end of the name.
- Now RENAME the files. Again, right click and select both files at one time then choose rename
- CAUTION: If the names of the RMD and RMX portions of the file differ even slightly, the database will not open. This is why I suggest selecting both portions of the database (rmd and rmx) and renaming at the same time
- I suggest leaving the name the same, but add the initials of the co-author/colleague to the end of the name
- DiabetesCare.rmd becomes DiabetesCare-MF.rmd
- Example:

